

## **Privacy and Cookie Policy**

These terms shall be valid from March 4, 2016. For previous versions of the Privacy and Cookie Policy, click [here](#)

The contents of this Privacy and Cookies Policy are as follows:

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### **1.- INTRODUCTION**

ROOM MATE, S.A. a Spanish company with registered offices at calle Velázquez 50, 3º, Madrid, Spain, and tax ID code A-82559261 (hereinafter, "We"/"Us") respects your privacy and that of the other users of this website (hereinafter, "the Website") when we collect personal data through any system permitting the transfer of data (hereinafter, "Personal Data").

This Privacy and Cookie Policy applies to the website [www.room-matehotels.com](http://www.room-matehotels.com), with regard to the data we collect using cookies in accordance with the consent and with this Policy and the data you have provided us with or we have collected when you request information regarding our services.

In order to protect your privacy, we have drafted this Privacy and Cookie Policy (hereinafter, the "Policy"), which applies to this Website, and we guarantee to uphold the legal requirements provided in legislation applicable to this matter.

Accordingly, in compliance with Spanish Data Protection Act 15/1999, and in particular Article 5 thereof, which regulates the right to information in data collection, we hereby inform you of the following:

### **2. COLLECTION, PROCESSING, AND PURPOSE**

We may ask you to complete online forms with certain Personal Data. Your Personal Data will be added to an automatic file located within the European Union and meeting all the legal requirements applicable in Spain. The existence and characteristics of the Personal Data have been notified to the Data Protection Agency.

We will automatically process your Personal Data. The purpose of collecting and automatically processing Personal Data is (i) to manage the services and functionalities of the Site, (ii) to send you advertising or promotional communications, provided you have given us your consent by clicking the box at the end of the form or registration page, or (iii) to contact you if we would like you to join our team, provided you have given your consent by clicking the box at the end of the form or registration page.

If, via any functionality such as "Recommend this Website", you provide us with details of third parties, you warrant that you have obtained the consent of that person and that you have informed them and/or given them the opportunity to inform themselves with respect to the way we will process their personal data in accordance with the manner set forth in this Policy.

### **3. ASSIGNMENT AND/OR DISCLOSURE OF INFORMATION**

We do not sell or disclose the information we have collected about you in any other way.

We can share your data and payment information or financial means which intervene in any transaction carried out in this Site and other activities that you request.

We hereby inform you that your personal data may be disclosed to other companies of the group, as well as to third entities related to large consumption and telecommunications, for the purposes abovementioned. We also disclose your data to the competent authorities when so legally required.

### **4. LINKS**

This Website may feature links to other websites for your convenience and information. Said websites may operate independently of us. These linked web pages may have their own privacy policies, for which we strongly recommend that you read them when you visit them. With regard to any linked website you visit that is not our property or under our control, we are not responsible for its content, use, or privacy practices.

On this Website, you may choose certain functions that we share with other entities or websites. These functions, which range from social networking tools to geolocation tools, are operated by third parties not associated with us. These third parties may use personal data in accordance with their own privacy policies. These third parties are identified on the websites where said functionalities are offered. We strongly recommend that you review the privacy policies of these third parties if you plan to use the related functionalities.

### **5. WHAT ARE COOKIES?**

A cookie is a file that is downloaded onto your computer, smartphone, tablet, or any other electronic device, when you access certain websites. Cookies are necessary to make browsing easier and improve your experience on this website.

[The purpose of this Policy is to help you understand how we use cookies on this website, their duration, and purpose thereof and your options for managing and even disabling them.](#)

## **6. WHY DO WE USE COOKIES ON THIS WEBSITE?**

The cookies we use enhance your browsing experience on our website and help us to improve the quality of our website. They also allow us to store and recover information on your browsing (and that of any device) and learn your browsing habits or those of any other user.

If you would like more information about cookies, we suggest you consult the "Guidelines on the use of cookies" ("Guía sobre el uso de las cookies") published in Spanish by the Spanish Data Protection Agency: [https://www.agpd.es/portalwebAGPD/canaldocumentacion/publicaciones/common/Guias/Guia\\_Cookies.pdf](https://www.agpd.es/portalwebAGPD/canaldocumentacion/publicaciones/common/Guias/Guia_Cookies.pdf)

## **7. HOW CAN I CONFIGURE, DISABLE, OR REMOVE COOKIES?**

During browser installation or update, you can accept or reject the installation of cookies, you can even opt not to accept certain cookies, and you have the option of being notified every time you receive a cookie. You can also disable all cookies completely. Disabling some of the cookies may prevent you from being able to enjoy some of the functionalities of the website, as specified in this [table](#).

After each session, you can remove all or some of the cookies stored using your browser settings.

Although these options are configured differently for each browser, cookies can usually be configured in the "Preferences" or "Tools" menus of your browser. For more detailed information on how to manage the cookie settings in your browser, consult the "Help" menu.

Similarly, you can set up two kinds of browsing: private browsing, whereby your browser does not save your browsing history, passwords, information from pages you visit; or the Do not track function to prevent the browser from tracking your browsing habits.

If you would like to receive more information regarding behavioral advertising and to exclude the installation of other third-party cookies linked to this kind of advertising, click here: [www.youronlinechoices.com/es/](http://www.youronlinechoices.com/es/)

## **8. WHAT KIND OF COOKIES ARE THERE AND HOW DO WE USE THEM ON THIS WEBSITE?**

Depending on the purpose for which the data obtained through cookies are processed, we can distinguish the following types of cookies:

- 1) **Technical cookies:** They enable you to browse the website and use the various options and services offered on it, such as traffic control and data communication, identifying the session, etc.
- 2) **Personalization cookies:** Thanks to these cookies, you can access the service we provide on this website with certain general, predefined characteristics in accordance with a series of criteria implemented on your device, such as language choice, the type of browser through which you access the service, the regional settings from which you access the service, etc.
- 3) **Analysis cookies:** These allow us to monitor and analyze your behavior and that of other users of the website. We use the information collected through these cookies to measure the activity on this website and to draw up users' browsing profiles for this website in order to improve the service.
- 4) **Advertising cookies.-** These are cookies, whether processed by us or by third parties, that enable us to efficiently manage the advertising spaces on our website, adapting the advertisement's content according to the content of the service requested or to your use of our website. Thanks to these cookies, we are able to learn about your internet browsing habits and show you advertising relevant to your browsing profile.

If you would like more precise and thorough information regarding all the cookies we use on this website, their purpose, and duration, and whether they are our own or belong to third parties, please click [here](#).

## **9. YOUR RIGHTS**

You have certain rights with regard to the personal information we hold about you. We offer you various options to learn what personal information we are going to compile about you, how we will use it, and how we will communicate with you.

You can avoid providing us with information about yourself directly or you can opt not to provide us with any kind of personal information.

At any time, you can tell us that you do not wish to receive our commercial communications via e-mail by clicking on the link to cancel the subscription in all the commercial e-mails we send you, or by contacting us as indicated below. You can also opt to stop receiving commercial and promotional communications from us by contacting us via ordinary mail as indicated below.

You can withdraw any consent you have previously granted us and you can oppose, at any time, due to reasonable causes, to the processing of your personal information. Henceforth, we will implement your preferences. In certain circumstances, withdrawal of your consent for us to use or disclose your information will mean that you will not be able to benefit from certain products or services we offer on this Site.

If you have provided us with your data, you may contact us, as the party responsible for the file holding your Personal Data, at the above address, or at the following e-mail address: [privacy@room-matehotels.com](mailto:privacy@room-matehotels.com) in order to exercise your right to access, cancel, correct, or reject the data included in the file. To exercise

this right, you may choose any of the communication channels in section thirteen of this Policy. To update your preferences, ask us to remove your information from our mailing lists, or submit a request, please contact us at [privacy@room-matehotels.com](mailto:privacy@room-matehotels.com).

## **10. DATA TRANSFER**

On this Website, we do not transfer your information or personal data to any country outside the EU or not having the same standards of protection.

If you are located in the European Economic Area or Switzerland, we will abide by all applicable legal requirements and provide adequate protection for the transfer of personal information to countries located outside the European Economic Area or Switzerland.

## **11. SECURITY MEASURES**

We guarantee you that we have adopted the standards of protection with regard to Personal Data Protection that are required by law, and that we have installed all the technical measures and means available to prevent the loss, misuse, alteration, unauthorized access, and theft thereof.

## **12. UPDATES TO OUR PRIVACY POLICY AND COOKIES**

This Policy may be periodically updated with three days of prior notice to reflect changes in our practices with regard to personal information. We will place a feature announcement on this Site to notify you of any significant change in our Policy and at the top of the Policy we will indicate the date on which it was last updated. For previous versions of the Privacy and Cookie Policy, click [here](#).

## **13. HOW TO CONTACT US**

As a user, you are entitled to exercise the rights recognized by the applicable legislation, namely to access, correct, cancel and reject your data, by contacting us through the following channels: by sending us a signed written communication to our headquarters at the address indicated above. You may also exercise your rights via the corporate e-mail address: [privacy@room-matehotels.com](mailto:privacy@room-matehotels.com). In both cases, you must provide proof of your identity with a photocopy of your Identity Card or Tax Registration Number.

If you have any questions or comments with regard to this Policy or if you want us to update the information we hold about you or your preferences, please contact us at the mail or e-mail address we have provided above.